

INTERCONTINENTAL SPECIALTY FATS SDN BHD

Personal Data Protection Notice

In compliance with the Personal Data Protection Act (PDPA) 2010, Intercontinental Specialty Fats Sdn Bhd (hereinafter referred to as "ISF", "the Company", "we", "our" or "us") is committed to protecting your personal data.

The personal data collected and processed by us include all information contained in our application forms and your Curriculum Vitae [together with other information we may obtain about you, including but not limited to personal data collected from your previous employer(s), employment history, referees, personal data collected through both previous and future oral and/or written communications with you], and all other employment forms.

We are processing your personal data, including any additional information you may subsequently provide, for the purposes of assessing your suitability of employment with us, performing the contract of service, personnel administration, training and management purposes, purposes related to a benefit provided to you as an employee of ISF, maintaining ISF's recruitment records, considering you for future vacancies with ISF, performing such other contract as may have been entered between you and us and such other purposes as may be related to the foregoing purposes.

Your personal data may be disclosed to:

- Background verification agencies
- Educational institutions and previous employers
- Professional licensing bodies
- Government authorities (if required by law)

Your personal data shall not be kept longer than is necessary for the fulfilment of the purpose for which your personal data was collected unless a longer retention period is permitted or required by law.

The Company is committed to safeguarding your personal data against unauthorized access, use or disclosure. We implement appropriate security measures to ensure the protection of your data.

You may access and request for correction (if your personal data is inaccurate, outdated, incomplete etc.) or deletion of your personal data and to contact us with any enquiries or complaints in respect of your personal data, as follows:

Human Resource Management Department
Intercontinental Specialty Fats Sdn Bhd
Lot 1, Lebuhr Sultan Hishamuddin 2,
Kawasan 20, Bandar Sultan Suleiman,
42000 Pelabuhan Klang,
Selangor Darul Ehsan.

Human Resource Management Department
Intercontinental Specialty Fats Sdn Bhd
Lot 12459, Batu 33 1/2,
Jalan Banting/Dengkil
43800 Dengkil,
Selangor Darul Ehsan.

In the event of any conflict between this English language Personal Data Protection Notice and its corresponding Bahasa Malaysia Personal Data Protection Notice, the terms in this English language shall prevail.